



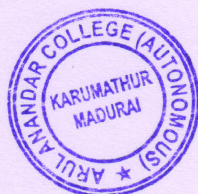
## Student Grievance Policy

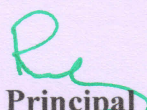
The institution has a transparent mechanism to address the grievances and complaints of students. During the commencement of the academic year, the students are informed of the existence of the different bodies that would address their grievances. The names of members of Students Grievance and Appeal Committee, Internal Complaints Committee and Anti Ragging Squad with their contact details are displayed in the notice board.

The aggrieved students can appeal for remedy to any one of the aforementioned committee members or can drop a letter of complaint in the grievance box placed before Dean for Student Affairs office. Anonymous letters are not encouraged and the letter should contain the name and roll number of the applicant. The students are expected to clearly state the nature of grievance. On the receipt of the letter, the Students Grievance and Appeal Committee is convened by the Principal to look into the issue. The identity of the applicant is kept confidential. After scrutinizing the authenticity of the case, the Principal along with the convener and the members review and arrive at redressal measures to be taken. The decision of the committee is final. The committee sees that the affected student or students are assured of necessary actions as the college believes very strongly in the maxim *Justice delayed is justice denied*.

The institution has zero-tolerance to ragging. Besides anti-ragging campaign, the students are sensitized pertaining to gender issues and thereby the college has created a ragging free campus.

The students can also express their complaints and suggestions with regard to infrastructural facilities and other services offered to them through the bodies like Students' Council and Planning and Evaluation Committee.



  
**Principal**  
PRINCIPAL  
Arul Anandar College  
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